



## SOCCER

### SECTION A Regular Season Structure and Procedures

1. NJCAA Eligibility rules will govern all college and individual participants, except where superseded by Region XIX rules.
2. In all cases, determination of eligibility will be under the jurisdiction of the Region XIX Assistant Regional Director and not the tournament director or soccer committee chairperson.
3. Scheduling Protocol

The Region produces a Master Schedule for men's and women's soccer that is to be used as guide for each school in building their respective schedules. Athletic Directors from both institutions must still agree on a specific date, time and location for a contest to be played. The following items need to be adhered to when building your regular season schedule:

- Men's Division I teams must play each other once
  - Men's Division III teams must play each other once
  - Women's Division I teams must play each other once
  - Women's Division III teams must play each other once
  - For the purpose of establishing qualification for the Region Tournament, colleges may not add new games to their schedule or drop originally scheduled games 14 days prior to the published seeding meeting date for their respective tournament. Colleges may make up a region division game or make up a previously scheduled game that was postponed vs. the same opponent.
4. Schedule Conflicts  
If the Athletic Directors from both institutions cannot agree on a specific date, the Soccer Committee will review the problem to determine the validity of the disagreement. If there is no valid justification for the disagreement, the game will be played according to the date shown on the master schedule. If valid justification is presented, the Soccer Committee will work with both Athletic Directors to decide upon a mutually agreeable date. If no date is mutually agreeable, the Soccer Committee will determine the game date.
  5. Cancellations/Postponements/Rescheduling  
All scheduled games within your division must be played. Games outside of your division should, in good faith, be attempted to be rescheduled. If either college closes due to inclement weather, a scheduled game must be postponed. In the event a mutually agreeable make-up date cannot be determined between the participating Athletic Directors, the game must be played on the next available date when both teams are open and the home facility is available.

6. Rules of Play

NCAA rules will govern play with the following exceptions:

- a. Unlimited substitutions will be allowed
- b. The game clock will not stop during substitutions
- c. See addendum for Region XIX Soccer ejection policies

7. Roster Exchange

A Region XIX roster, with the names and numbers of the starting eleven (11) players checked, must be exchanged by coaches at least ten (10) minutes prior to the scheduled starting time. This roster must also include accumulated cautions and must be signed by the Director of Athletics. In addition, the roster must be faxed to the opponent no later than the day prior to the weekday game or the Friday prior to the weekend game.

8. Bench Personnel

Each team shall be allowed the following personnel on their bench:

- Institution certified coaches
- Players in uniform
- Medical personnel / athletic trainer
- Statistician (1)
- Injured players
- Athletic Director or Administrator in charge

Please note that individuals sitting out a suspension for any region offense will not be allowed on the bench. Individuals who are academically ineligible will not be allowed on the bench, unless serving as the one (1) designated statistician.

9. Warm-up Procedures

Each team should supply their own balls for warm-up.

Visiting teams arriving within ten minutes of the starting time will be allowed a ten minute warm-up period prior to the start of the game.

10. Official Game Ball

The official soccer ball of the NJCAA and Region XIX is the *Baden Perfection Elite*

11. Event Management

The following items relate to event management for all soccer games within Region XIX.

- It is recommended in Region XIX that a host institution provide an appropriate site manager (recognized Athletic Administrator) for each contest.
- Host College shall make all arrangements pertaining to the preparation and maintenance of the playing fields and locker rooms.
- Water and cups must be provided for both teams
- It is recommended that sufficient security be in attendance at all home contests
- A minimum of two (2) lines people (ballboys), and preferably four (4), must be in place for each game.
- Home team must supply an official timer
- Home team must supply an official scorer

- Home team must supply a minimum of three (3) soccer balls of the same make and model
- Host college shall see that spectators are stationed in accordance with NJCAA rules and regulations
- Spectators should not be allowed behind (or around) visiting bench, if possible.
- Colleges are urged to remind spectators that appropriate behavior is expected at all times.

## 12. Yellow Cards / Red Cards / Ejections

***Please refer to Region XIX Soccer Addendum for Updated Information on areas highlighted***

- An athlete or coach who is ejected for persistent misconduct (2<sup>nd</sup> yellow), abusive language or gesture shall not be allowed to participate in the next played contest as determined by the schedule of that institution.
- An athlete or coach who is ejected for fighting, violent misconduct or serious foul play shall not be allowed to participate in the next two (2) contests as determined by the schedule of that institution. An ejection report must be filed with the Region Director. If the ejection occurs in the last contest of a given season, the suspension shall be in effect for the first game(s) of the individual's next season.
- An athlete that receives a yellow card must leave the game until the next opportunity to substitute. Another player may replace the player receiving the yellow card. (Note – if a substitute is not available for the player receiving the yellow card, the team will play a player short until the next opportunity to substitute.
- Any coach receiving a red card must be reported to the Athletic Director of the offending coach's institution. The report should be made via fax, email, or telephone on the first weekday following the incident. If a coach receives two (2) red cards in one season, the matter should be forwarded to the Standards and Ethics Committee for appropriate action.
- Players with yellow and red card accumulations will follow the NCAA rules. As per the NCAA rules, caution accumulation will carry over into postseason play. Regular Season games: Any player or coach(es) who has received a total of five (5) cautions in one season shall be suspended and shall not participate in the next regularly scheduled game, including post season games. Each three additional cautions shall result in additional one-game suspensions.
- Players and/or coaches participating in postseason will receive a one game suspension when a total of eight (8) cautions have been accumulated. Further, each three (3) additional cautions will result in an additional one (1) game suspension.

## 13. Club Teams

- Any College fielding a club team must follow all NJCAA, NCAA and Region XIX regulations, including; filing an NJCAA Club Form, pay Region dues, report game results to the Region Website, adhere to uniform rules, follow ejection policies for coaches and players as well as reporting these ejections, follow home game supervision requirements and use game officials under contract with Region XIX.

### **SECTION B      Officials**

1. Officials are assigned in Region XIX by a central assignor, all colleges must work through the assignor to secure officials for their home contests.
2. The diagonal or three person officiating system will be used.
3. Although every attempt will be made to insure three (3) officials for each contest, games may be played with less than three (3) officials.

### **SECTION C      Region XIX Website / Reporting of Scores**

1. Team schedules and rosters must be entered, prior to the start of the season, on the Region XIX and NJCAA websites.
2. Teams are responsible for inputting scores on both the Region XIX and NJCAA websites immediately after the completion of their contests.
3. Colleges that fail to update their respective sport rosters, schedules and/or scores will be assessed a \$50 fine by the respective sport committee. If no payment is received by the respective region director five (5) days prior to the seeding meeting the offending college(s) will be reported to the Standards and Ethics committee.

### **SECTION C1     Card Accumulations**

1. Each institution must report their yellow and red card accumulations to the Chair of the Soccer Committee, by the deadline established at the beginning of the season.

### **SECTION D      Regional Tournament Format**

1. Region XIX will conduct single elimination tournaments for men's division I, women's division I, men's division III and women's division III.
2. The Region XIX Tournaments shall be scheduled so as to conclude prior to the deadline established by the NJCAA in regard to selection/seeding for National Tournaments.
3. Preliminary, Quarterfinal and Semifinal games will be played at the site of the higher seed, or if mutually agreed upon by the two colleges, at a neutral site.
4. Championships games will be played at a common site determined by the Championship Events Committee.
5. The higher seed will be the home team throughout the tournament.
6. All postseason tournament games requiring overtime, regardless if there is or is not another game scheduled for the next day, will be played with two – 10 minute sudden death overtime periods. In the event the game is still tied, penalty kicks will be taken as follows:

- A coin toss (called by visiting team) will determine whether to kick first or last. Each team will take an initial series of five (5) kicks alternately. The team scoring the greater number of goals will be declared the winner. The kicks shall end at the point where a winner has been determined.
  - If the score is still tied after each team has taken five (5) kicks, penalty kicks shall continue alternately in the same order until a team has one more goal in the same number of attempts.
  - Each penalty kick must be taken by a different player until ten (10) kicks have been taken by each team. If the number of kicks goes beyond ten (10), the initial order of kicking shall be repeated.
  - Only players listed on the official game roster are eligible to participate in the penalty kick tie-breaker.
  - The non-participating goalkeeper must stay on the field of play at one corner of the penalty area. All eligible players, except the kicker and designated goalkeepers, must remain in the center circle.
  - One official should record the kicking order and one should administer the taking of the penalty kicks.
  - Once the goalkeeper is designated, he/she may not be replaced unless injured; and his/her replacement must be one of the number allotted by the NJCAA.
  - In the event of darkness, inclement weather or other circumstances beyond the control of the tournament director that would prevent games from being completed on a given day will be resumed from the point of suspension on the following day and the game and time schedule will be adjusted accordingly. If for any reason, a team must play more than ninety (90) minutes after a suspended game is resumed, that shall not be required to play again on that day.
  - The game will officially be recorded as a draw (tie).
7. In years when Region XIX receives two (2) bids to the Men's Division III National Tournament, the Region XIX Division III tournament will play down to the semi-finals and stop at that point with two (2) teams being named Regional Champions.

**SECTION E      Regional Tournament Qualification**

1. In Men's Division III, teams with a minimum overall winning percentage of .500 or a .500 winning percentage in Region XIX Divisional play will qualify for the Regional Tournament.
2. In Men's Division I, the top four (4) teams will be seeded. Any additional teams with a .500 (or greater) winning percentage overall or in region divisional play may participate.
3. In Women's Division III, the top four (4) teams will be seeded. Any additional teams with a .500 (or greater) winning percentage overall or in region divisional play may participate.
4. In Women's Division I, the top four (4) teams will be seeded. Any additional teams with a .500 (or greater) winning percentage overall or in region divisional play may participate.

5. Colleges must submit to the Regional tournament director on the preceding day of the seeding meeting a listing of completed games in regional divisional play with the date, opponent, score, outcome and region divisional record as well as any remaining regional divisional games to be played with dates. Non-compliance could result in being seeded last and/or other sanctions.

#### **SECTION F Regional Tournament Seeding**

1. All teams that apply are to be seeded (if they meet the qualification standards)
2. Teams will be seeded based on their Regional Divisional record on a point basis.
  - 3 points for a win
  - 1 point for a tie
  - 0 points for a loss

Note – teams playing each other twice during the regular season will only have the first game played count on their regional divisional record unless other contractual arrangements exist.

3. Teams tied with the same number of points will have the tie broken in this manner:
  - Head to head competition
  - Comparison of game results with other teams under consideration starting with the best record and so on.
  - Coin flip
4. All region division games must be played. In the event a region division game is forfeited, it will count for qualification and seeding purposes. All other forfeits will not count for qualification purposes. Programs that drop during the regular season, per Region Bylaws Article VI Section F; *“Any team that drops their program after the start of the season will have those game results, including regional divisional games that were played to that point, count on overall records only.”*
5. For teams that qualify for postseason play, they will be awarded an additional three (3) points in the seeding process, if they had no (0) ejections and accumulated less than 20 yellow cards during the regular season. *Please note, the points are not for qualification purposes, they are only used in the seeding process, once a team has qualified.*

#### **SECTION G Regional Tournament Entry Fees**

1. All colleges in each division must submit a \$350 entry fee to the host institution of the Regional Soccer Tournament. The entry fee is refundable only if a team is not selected for the tournament.

#### **SECTION H Regional Tournament Logistics**

1. Each college submitting an application must be committed to playing in the Regional Tournament and the National Tournament (if they win the Regional Tournament).
2. All games other than the finals will be played at the home of the highest seed. All game expenses will be paid by the host school.
3. The host college shall arrange, with the Region assignor, for the same officiating system used in the respective national tournament.

4. The tournament semifinal and finals site shall be selected two years in advance during the Spring Meeting. Colleges wishing to host the tournament may submit a bid by the Spring Meeting to the Chair of the Championship Events Committee

**SECTION I Regional Tournament Awards**

1. The Regional Office will have the appropriate tournament awards shipped to the host institution. The host institution will receive an invoice from the Regional Director for the awards.
2. An Outstanding Offensive Player award will be selected from among the tournament participants by an appropriate committee assigned by the tournament director. In men's Division I and Division III only, this award is named the Harry Nowich MVP award.
3. An Outstanding Defensive Player award will be selected from among the tournament participants by an appropriate committee assigned by the tournament director.
4. The Region Championship Team shall receive a Regional Championship Plaque.
5. The Region Runner-up Team shall receive a Regional Runner-up Plaque.

**SECTION J Regular Season Awards / All-Region Team**

1. The coach of the team winning the Region XIX tournament in each division will be named Region XIX Coach of the Year.
2. An All-Region Team will be selected by balloting of all the Region XIX coaches in their respective divisions
3. The procedure for nominating and voting is as follows:
  - o Balloting Chairperson will send out the official Region XIX nomination form, which should be signed and returned to the chair by the date indicated on the form. Coaches will nominate players in order of ability as indicated on the form.
  - o Each coach may nominate a maximum of three (6) players from his/her team
  - o In order for an individual to qualify for an All-Region team, the team must have completed 80% of the season.
  - o After all nominations are collected, each coach will receive the official Region XIX ballot and voting form from the balloting chairperson and will be asked to rank players according to their abilities. The best player will receive the number of points equal to the number of players being selected, down to the final selection receiving one (1) point
  - o Coaches may not vote for their own players.
  - o After tallying the votes, the numbers of players receiving All-Region status will be determined by the following criteria:
    - 4 teams or less = 1 eleven player team
    - 5 to 10 teams = 2 eleven player teams
    - 11 or more teams = 3 eleven player teams
  - o Numerical ties for a rank placing will be broken by awarding the higher place to the player listed on the ballot by the greatest number of coaches.

- Ballots must be received by the chairperson one (1) week prior to the start of the Region Tournament to be counted. The ballot must be faxed / or sent via email.
  - The ballot must be signed by the athletic director.
  - Coaches not voting will have student-athletes representing their institution removed from the ballot.
4. Nominations for NJCAA All-American will be derived from the All-Region Team results.

## **SECTION K Code of Conduct**

1. All members of teams including players, coaches, trainers, scorekeepers, and spectators will follow the Code of Conduct enforced by the National Junior College Athletic Association throughout all games.

## **SECTION L NJCAA / Region XIX Ejection Policy**

***Please refer to Region XIX Soccer Addendum for Updated Information on areas highlighted in yellow***

1. If a coach is ejected from a Region XIX contest and there is no college-approved representative designated by the Athletic Director present, then the game is terminated and forfeited at that point. In addition, the coach must sit the next scheduled contest. If the ejection occurs in the last game of the season the ejection will carry into the following year.
2. An athlete ejected from any Region XIX contest for any reason must sit the next game. If the ejection occurs in the last game of the season and/or playoff game the suspension will carry into the following season of eligibility used in that respective sport.
3. Any player ejected for fighting or violent act will sit the next two (2) contests. If the ejection occurs in the last game of the season and/or playoff game, the suspension will carry into the following season of eligibility used in that sport. A second ejection for fighting in a season will result in that player suspended from competition in that sport for the remainder of the season. Reminder NJCAA and NCAA rules may impose more severe penalties. Region XIX will impose the most severe penalty allowed.
4. In the event of any ejection, an ejection report must be filed with the region director. The athletic directors of both colleges should file the appropriate NJCAA form to the region director.
5. Personnel and athletes suspended under the NJCAA rules shall not be allowed in the facility/gym/field complex before or during the contest and may not coach or participate before the game, during play or at halftime. Suspended coaches may travel with the team, but only to drive a van, they are not allowed in the venue. Suspended athletes may not travel with the team while serving a suspension.

**SECTION M Health and Safety**

1. In regard to an open wound, under circumstances when constant or profuse bleeding occurs, the participant shall be immediately removed from that contest by the coach or official and cannot return until the bleeding has stopped.
2. The use of all tobacco products by any coach, player, official, or other individual involved in the conducting of any NJCAA sanctioned or sponsored regular season or post season play is prohibited within the confines of the playing area. Any individual not in compliance shall be disqualified from further participation in that contest.
3. Visiting teams utilizing home team training services must provide athletic tape and other sports medicine related items.

**SECTION N Region XIX Divisional Breakdown**

**Men's Division I (6)**

- ✓ Burlington
- ✓ Del Tech Stanton
- ✓ Del Tech Terry
- ✓ Essex
- ✓ Mercer
- ✓ Salem

**Women's Division I (9)**

- ✓ Burlington
- ✓ Del Tech Terry
- ✓ Essex
- ✓ Harcum
- ✓ Lackawanna
- ✓ Mercer
- ✓ Morris
- ✓ Salem
- ✓ Sussex

**Men's Division III (17)**

- ✓ Atlantic Cape
- ✓ Bergen
- ✓ Brookdale
- ✓ Bucks
- ✓ Camden
- ✓ Cumberland
- ✓ Gloucester
- ✓ Manor
- ✓ Middlesex
- ✓ Montgomery
- ✓ Morris
- ✓ Northampton
- ✓ Ocean
- ✓ Passaic
- ✓ Raritan Valley
- ✓ Sussex
- ✓ Union

**Women's Division III (11)**

- ✓ Bergen
- ✓ Brookdale
- ✓ Bucks
- ✓ Camden
- ✓ Cumberland
- ✓ Gloucester
- ✓ Manor
- ✓ Middlesex
- ✓ Montgomery
- ✓ Ocean
- ✓ Raritan Valley

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